



Lee County Board Meeting Minutes

Lee County, Illinois

May 25, 2023 at 6:00 PM CDT

@ Old Lee County Courthouse, Third Floor Boardroom, 112 E. 2nd. St, Dixon, IL 61021

I. Call to Order:

Chairman Olson called the regular session of the Lee County Board to order May 25, 2023, at 6:00 P.M. at the Old County Courthouse, 3rd floor Boardroom in Dixon.

II. Pledge of Allegiance:

Chairman Olson led the Pledge of Allegiance

III. Invocation - Pastor Rocky Fritz - First Baptist Church Amboy

Chairman Olson introduced Pastor Rocky Fritz from First Baptist Church Amboy to lead the Board in an Invocation.

IV. Roll Call:

Clerk Petersen called the roll. Members physically present were Chairman Olson, members: Akre, Book, Freil, Gascoigne, Hudson, Kitson, Koppien, Mimini, Naylor, Pearson, Robertson, Shippert, Skrogstad, Wilson and Zeman. Absent: Allen, Bivins, Schielein and White.

V. Announcements:

A. Please mute or turn off cell phones

B. Jennifer Kolb 25 Year Acknowledgement – Lee County Health Department

Cathy Ferguson-Allen recognized Jennifer Kolb, Environmental Health Coordinator, for her 25 Year Anniversary with the Lee County Health Department. Cathy described Jennifer as loyal, dedicated, knowledgeable, dependable, hardworking, and tenacious, all great qualities to have when attempting to rectify situations in the interest of public health. The entire Health Department and Board of Health greatly appreciate Jennifer's years of service and offer congratulations to her on this impressive milestone.

C. Quarterly Employee Spotlight Recognition

Chris Tennyson ROE Regional Superintendent introduced Beth Hubbard from ROE who is being recognized as the employee spotlight for this Quarter. Beth has been with ROE for 32 years. Beth has run the Education Outreach program for all 20 years of the program, assisting any 17 – 24 year-old that was not able to complete high school to obtain their high school diploma. She recently assisted her 501st student achieve that goal, an impressive career achievement.

Dee Duffy, Zoning Administrator, introduced Jonathan Henrickson from the Lee County IT Department who was also recognized as the employee spotlight for this Quarter. Jonathan is credited with leading the transition from old to new technology in the Boardroom and providing support and training to other less "techy" Lee County employees. Dee noted he is an asset to Lee County and we are lucky to have him.

D. Veteran's Assistance Office Request for Drivers

Chairman Olson made an announcement that the Veteran's Assistance Office is in dire need of volunteers to help veterans get to doctors' appointments. Please see Jim Gorman if you are able to help.

VI. Approval of Board Minutes: April 20, 2023 Regular County Board Meeting

There were no revisions to the minutes; Stand as read.

VII. Monthly Resolutions: (Joseph Meyer) - None

VIII. Zoning and Planning

A. Monthly Report and Minutes

B. Petitions Going To the Zoning Board of Appeals: 1 Petition

1. Petition 23-P-1604, by Woosung Solar LLC, PPN# 16-01-13-100-001 and PPN# 16-01-14-200-003, Special Use for a Solar Energy System – Palmyra Township

Motion to move Petition 23-P-1604 to the Zoning Board of Appeals. **Moved** by Mr. Kitson. **Second** by Mr. Skrogstad. **Motion carried** unanimously by voice vote.

C. Petitions Going To the Planning Commission: None

D. Petitions Coming From the Zoning Board of Appeals: 1 Petition

1. Petition 23-P-1605, by Maple Road Solar 1 LLC, PPN# 07-02-36-400-008, Special Use for a Solar Energy System - Dixon Township

Motion to approve Resolution #2023-05-001 Petition 23-P-1605 by Maple Road Solar 1 LLC. **Moved** by Mr. Wilson. **Second** by Mr. Skrogstad. Under discussion, Ms. Henkel clarified the conditions presented in the resolution.

Roll call vote is called.

YES: Skrogstad, Wilson, Zeman, Akre, Book, Freil, Gascoigne, Kitson, Koppien, Mimini and Naylor

NO: Shippert, Hudson, Pearson and Robertson

ABSENT: White, Allen, Bivins and Schielein

ABSTAIN: Olson

Motion carried by roll call vote.

E. Petitions Coming From the Planning Commission: None

IX. Administrator Monthly Update and Board Member Comments

None

X. Public Comments:

A. Items on the agenda - visitors allowed 10 minutes

B. Items not on the agenda - visitors allowed 5 minutes

Mark Wagner spoke on behalf of the status of the new solar farm petitioning to build in Franklin Grove right by the historic Whitney Mansion.

XI. County Organization Presentations/Updates:

Tom Demmer Executive director from LCIDA(Lee County Industrial Development Association) gave updates. Highlights:

- Thanked the County Board for the commitment to economic development, and the investment in County Industrial Development Association.
- He is working on doing an inventory of local sites that are available for development.
- Talked about the new TIF District
- City of Rochelle and the Dual Rail Mega Site which is over a 1,000 acres.
- Senate Bill 1127-rezoning 800 acres passed the house and senate unanimously and is heading to the Governor's desk.
- Working with intersect Illinois, the state's public-private partnership that focuses on economic development.
- Working with City of Dixon and the Dixon Gateway Development Area.

XII. Reports of Standing Committees:

A. County Services Committee: Jack Skrogstad, Chair

Mr. Skrogstad gave report and minutes are in the packet.

B. Public Safety and Court Services Committee: Mike Koppien, Chair

Mr. Koppien was not present at the meeting, Mr. Hudson gave report and minutes are in the packet.

C. Facilities and Maintenance Committee: Tom Wilson, Chair

Mr. Wilson gave a report and the minutes are in the packet.

D. Claims Committee: Mike Zeman, Chair

Mr. Zeman gave his report and the minutes are in the packet.

E. Finance: Jim Schielein, Chair

Mr. Schielein was absent, Mr. Book gave report and the minutes are in the packet.

F. Executive Committee: Bob Olson, Chair

Mr. Olson stated minutes are in the packet. Mr. Kitson ran the meeting in Mr. Olson's absence.

XIII. Reports of Other Committees or Appointments

A. Board of Health: Katie White, Liaison

Ms. White absent, no report.

B. 911 Board: Keane Hudson, Liaison

Mr. Hudson stated the minutes are in the packet.

C. Tourism: Ron Gascoigne, Liaison

Mr. Gascoigne was not present at the last meeting, information is located in the packet.

D. Tri-County Opportunities Council: Angie Shippert, Liaison

Ms. Shippert stated minutes are in the packet.

- E. Blackhawk Hills Regional Council/Lee-Ogle Enterprise Zone: Angie Shippert ,
Liaison
Ms. Shippert stated that Mr. Demmer earlier in the meeting gave a detailed update on Lee-Ogle Enterprise Zone. She had nothing further to add.
- F. Lee County Industrial Development Association (LCIDA): Reed Akre, Liaison
Mr. Akre stated there was no meeting to report on.
- G. Counties of Illinois Risk Management (CIRMA): Mike Zeman
Mr. Zeman stated there was no meeting to report on.
- H. United Counties Council of Illinois (UCCI): Tom Kitson. Liaison
Mr. Kitson talked about the upcoming UCCI Conference and Golf Outing in Galena on July 24th and 25th.
- I. Illinois Association of County Board Members (IACBM): Mike Koppien
Mr. Koppien stated he had no new reports.

XIV. Unfinished Business:

- A. Petition 23-PC-70, Text Amendment to 10-15-15, Wind Energy Systems (held over in April)
Motion to approve Resolution #2023-05-002 Petition 23-PC-70, Text Amendment to Lee County Code 10-15-15 Wind Energy Systems that was held over in April. **Moved** by Mr. Skrogstad. **Second** by Mr. Friel. **Motion** carried unanimously by voice vote.
- B. Petition 23-PC-71, Text Amendment to 10-15-20, Solar Energy Systems (held over in April)
Motion to approve Resolution #2023-05-003 Petition 23-PC-71, Text Amendment to Lee County Code 10-15-20 Solar Energy Systems that was held over in April. **Moved** by Hudson. **Second** by Mr. Gascoigne. **Motion** carried unanimously by voice vote.

XV. New Business:

- A. Resolution: Mandated Increase of Rental Housing Support Program Surcharge
Motion to approve Resolution #2023-05-004 Mandated Increase of Rental Housing Support Program Surcharge. **Moved** by Ms. Naylor. **Second** by Gascoigne. **Motion** carried unanimously by voice vote.
- B. Lee County Health Department – Proposed Environmental Health Code Updates (hold over until June)
Motion to hold over the Lee County Health Department Proposed Environmental Health Code Ordinance until the June meeting. **Moved** by Mr. Wilson. **Second** by Mr. Koppien. **Motion** carried unanimously by voice vote.
- C. Intergovernmental Agreement – Lee County and Amboy – Police Dispatching, Call Taking, and Telecommunications Services

Motion to approve Resolution #2023-05-005 Intergovernmental Agreement between Lee County and the City of Amboy for Police Dispatching, Call Taking, and Telecommunications Services. **Moved** by Mr. Kitson. **Second** by Ms. Naylor. **Motion** carried unanimously by voice vote.

D. Bid Approval for Vacant Lot at 2500 W. 4th Street in Dixon

Motion to approve the highest bid received for the vacant lot at 2500 West 4th Street received from Darrel and Patricia Thomas in the amount of \$5,006. **Moved** by Mr. Hudson. **Second** by Mr. Koppien. **Motion** carried unanimously by voice vote.

E. RFP Award for Guaranteed Energy Savings Contract

Motion to award the Guaranteed Energy Savings Contract to Allied Facility Partners. **Moved** by Mr. Kitson. **Second** by Mr. Robertson. **Motion** carried unanimously by voice vote.

F. Ordinance: Revised Lee County Hotel/Motel Tax (hold over until June)

Motion to hold over the Revised Lee County Hotel/Motel Tax Ordinance until June's meeting. **Moved** by Ms. Naylor. **Second** by Mr. Kitson. Ms. Ryerson spoke on behalf of this Ordinance, stating the Tourism Focus Group is working to determine next steps and will bring more information to the Board in the next month or so. The Ordinance needs to be updated to reflect that 50% of the Hotel tax will no longer be going to the City of Dixon. **Motion** carried unanimously by voice vote.

G. Battery Energy Storage Systems Moratorium Extension

Motion to approve Resolution #2023-05-006 Battery Energy Storage Systems Moratorium Extension. **Moved** by Mr. Wilson. **Second** by Mr. Freil. **Motion** carried unanimously by voice vote.

H. Maintenance Department Request for New Mower Tractor with Mower Deck and Snowblower

Motion to approve the request from the Maintenance Department for a new mower tractor with mower deck and snowblower for \$16,170 from the Capital Fund. **Moved** by Mr. Wilson. **Second** by Hudson. **Motion** carried unanimously by voice vote.

XVI. Appointments:

A. Resolution: Reappointment of William Ogan to the Ohio Fire Protection District

Motion to approve Resolution #2023-05-007 Reappointment of William Ogan to the Ohio Fire Protection District. **Moved** by Mr. Gascoigne. **Second** by Mr. Skrogstad. **Motion** carried unanimously by voice vote.

B. Resolution: Appointment of Cole Olson to the Lee County Board of Review

Jennifer Boyd thanked Tom Mead for his 14 years of service on the Lee County Board of Review. Due to Tom's resignation, Jennifer is requesting a replacement be appointed to the BOR. **Motion to approve Resolution #2023-05-008** Appointment of Cole Olson to the Lee County Board of Review. **Moved** by Mr. Hudson. **Second** by Mr. Gascoigne.

A Roll Call vote is called.

YES: Skrogstad, Wilson, Zeman, Akre, Book, Freil, Gascoigne, Hudson, Kitson, Koppien, Mimini, Naylor, Pearson, Robertson and Shippert

NO: None

Absent: Allen, Bivins, Schielein and White

Abstain: Olson
Motion carried by roll call vote.

C. Resolution: Reappointment of Lori Erbes to Lee County Board of Review

Motion to approve Resolution #2023-05-009 Reappointment of Lori Erbes to Lee County Board of Review. **Moved** by Mr. Akre. **Second** by Mr. Koppien. **Motion** carried unanimously by voice vote.

D. Resolution: Reappointment of James Burke to the Lee County Farmland Assessment Review Committee

Motion to approve Resolution #2023-05-010 Reappointment of James Burke to the Lee County Farmland Assessment Review Committee. **Moved** by Mr. Freil. **Second** by Mr. Skrogstad. **Motion** carried unanimously by voice vote.

E. Resolution: Appointment of Richard Studebaker as a Trustee of the West Brooklyn Fire Protection District

Motion to approve Resolution #2023-05-011 Appointment of Richard Studebaker as a Trustee of the West Brooklyn Fire Protection District. **Moved** by Mr. Kitson. **Second** by Mr. Skrogstad. **Motion** carried unanimously by voice vote.

XVII. Executive Session:

None

XVIII. Approval of County Officers Reports

Motion to approve the County Officer's Reports and the Quarterly Treasurer's Report. **Moved** by Ms. Naylor. **Second** by Mr. Skrogstad. **Motion** carried unanimously by voice vote.

XIX. Approval of Monthly Revenue Report, Claims Paid, Claims Paid in Vacation, and Payroll Paid (Roll Call Vote)

Motion to approve the Monthly Revenue Report, Claims Paid, Claims Paid in Vacation, and Payroll Paid. **Moved** by Mr. Koppien. **Second** by Mr. Freil.
Roll call vote is called.

YES: Wilson, Zeman, Akre, Book, Freil, Gascoigne, Hudson, Kitson, Koppien, Mimini, Naylor, Pearson, Robertson, Shippert, Skrogstad and Olson.

NO: None

ABSENT: Allen, Bivins, Schielein and White.

Motion carried unanimously by roll call vote.

XX. Approval of Board Member Mileage and Per Diem

Motion to approve Board Member Mileage and Per Diem. **Moved** by Mr. Robertson. **Second** by Mr. Wilson. **Motion carried** unanimously by voice vote.

XXI. Motion to Adjourn:

Motion to adjourn. **Moved** by Mr. Wilson. **Second** by Mr. Kitson. **Motion** carried unanimously by voice vote.

Adjourned at 6:57 P.M. Robert Olson Chairman Lee County Board Attest: Nancy Petersen Ex-Officio Clerk of the Lee County Board